



STATE OF DELAWARE  
EXECUTIVE DEPARTMENT  
OFFICE OF MANAGEMENT AND BUDGET

July 7, 2011

Mr. Gerald Rozanski, AIA  
RG Architects, LLC.  
P.O. Box 650  
Odessa, DE 19730

RE: DEPARTMENT OF CORRECTION  
Statewide Minor Capital Improvements/Deferred Maintenance Program  
Architectural Services

Dear Mr. Rozanski:

Enclosed is the fully executed agreement between the Office of Management and Budget and RG Architects, LLC pertaining to the above-captioned contract. This agreement will form the basis for all services you perform relative to this Minor Capital Improvements program and may be renewed yearly through Fiscal Year 2015.

We look forward to working with you on this program. Meanwhile, should you have any questions or require additional information, please contact our office at (302) 739-5644.

Sincerely,

Mark A. DeVore, P.E.  
Chief of Engineering and Operations

MAD/nac-----ADFMDOCMCIARCHVCSCAW-RG.DOC

Enclosure

cc: Kenneth J. Starke, Construction Project Administrator (w/attach)  
Beverly Bartlett, Construction Project Manager (w/attach)



FACILITIES MANAGEMENT  
540 S. DUPONT HIGHWAY, SUITE 1 • THIRD FLOOR • DOVER, DE 19901  
PHONE: (302) 739-5644 • FAX: (302) 739-6148 • WWW.OMB.DELAWARE.GOV



STATE OF DELAWARE  
EXECUTIVE DEPARTMENT  
OFFICE OF MANAGEMENT AND BUDGET

July 15, 2011

Mr. Robert M. Maffia, AIA  
Tetra Tech, Inc.  
240 Continental Drive, Suite 200  
Newark, DE 19713

RE: DEPARTMENT OF CORRECTION  
Statewide Minor Capital Improvements/Deferred Maintenance Program  
Architectural Services

Dear Mr. Maffia:

Enclosed is the fully executed agreement between the Office of Management and Budget and Tetra Tech, Inc. pertaining to the above-captioned contract. This agreement will form the basis for all services you perform relative to this Minor Capital Improvements program and may be renewed yearly through Fiscal Year 2015.

We look forward to working with you on this program. Meanwhile, should you have any questions or require additional information, please contact our office at (302) 739-5644.

Sincerely,

Mark A. DeVore, P.E.  
Chief of Engineering and Operations

MAD/nac      \DFMDOC\MCIMCIARCH\VCSCAW-TT.DOC  
Enclosure

cc: Kenneth J. Starke, Construction Project Administrator (w/attach)  
Beverly Bartlett, Construction Project Manager (w/attach)

